APPLICATION COVER SHEET

Date:

Reseller Name: Reseller Code:

Agent / Contact: Email:

Regarding Account DBA:

Need to Know about your Merchant - Please summarize the business.
Tell us how they obtain clients (Marketing Process):

How will ACH be used (will ACH be used to Debit consumers or is there a different ACH usage required)?

What does the Merchant sell or offer?

What descriptor (10 digits Alpha / Numeric) would you like for us to use?

Type of Account: Debit Only   Credit Only   Debit / Credit
Recurring: Yes   No   Batch Upload: Yes   No
Authentication Verification: Yes   No
Merchant Reports: Yes   No   Email for Reports:

Login email sent to: Welcome letter email sent to:

Gateway: Check Commerce   USAePay   NMI   Other
List any Special Instructions:

Before you submit the Application, make sure:
1. Application is complete. **2.** Voided Check or Bank Letter is attached. **3.** Copy of Driver's License or Passport is included. **4.** Articles of Incorporation is included. **5.** Processing Statements are included. **6.** Taxes and Financial Statements are included. **7.** Copy of ACH flow is included. **8.** Screen prints of post-checkout for WEB is included. **9.** Copy of Authorization Form, TEL Scripts, and TEL Letters are attached.